

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY  
(भारत सरकार : गृह मंत्रालय)  
(Government of India: Ministry of Home Affairs)  
हैदराबाद - 500 052  
Hyderabad - 500 052

**TENDER NOTICE NO : 30011/08/2012-13/HS & SG**  
**DATED 25<sup>th</sup> Feb, 2016**

**SUPPLY OF SHUTTLE COCKS TO SARDAR VALLABHBHAI PATEL,**  
**NATIONAL POLICE ACADEMY, HYDERABAD**

Date of Tender Enquiry : 25<sup>th</sup> Feb, 2016

Closing date & time of submitting bids : 10<sup>th</sup> March, 2016



Website: <http://www.svpnpa.gov.in>



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**TENDER**

1. SVP National Police Academy, Shivrampally, Hyderabad, invites sealed bids under Two- bid system (Technical Bid & Financial Bid) in limited tender enquiry from national level reputed manufacturers or their authorized dealers, fulfilling the following minimum eligibility criteria and as per the terms & conditions for supply of Shuttle Cocks for one year to SVP National Police Academy, Hyderabad.
2. Salient features of the tender enquiry are as follows:-

a)	Tender No.	30011/08/2012-13/HS & SG
b)	Description of items	
	1. Shuttle Cocks -	840 Boxes for a year (i.e. 70 boxes every month)
	Specification -	Attach with NIT ( Page No.7)
c)	Type of Tender	Limited Tender
d)	Bid System	Two Bid System (Technical Bid & Commercial Bid)
e)	Closing date & time of submitting bids.	On 10 <sup>th</sup> March, 2016 at 1700 hrs
f)	Date & time of opening of bids received.	On 11 <sup>th</sup> March, 2016 @ 1600 hrs at Board room of SVP, NPA Hyderabad.
g)	Earnest Money Deposit.	Demand draft of Rs.11,300/- drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'.
h)	Delivery schedule / completion period	Delivery should be completed by 1 <sup>st</sup> week of every month from the date of receipt of purchase order from the Academy.
i)	Terms of Delivery	Free On Rail / Road (F.O.R.) Destination, SVP, NPA, Hyderabad.
j)	Bid validity	Bid should be valid for 180 days from the date of opening of bid.
k)	Place of submission bid & address for correspondence	The Administrative Officer (Admn) SVP National Police Academy, Shivrampally, Hyderabad, Andhra Pradesh - 500 052

Contd...3/-

- 3) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of the bid / delay in receipt of the bid and such bid will be summarily rejected.
- 4) Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site <http://www.svpnpa.gov.in>.

### **Terms and Conditions**

1. The rates i.e. unit rate and total amount including all taxes, transportation charges, labour charges, if any, are to be quoted explicitly both in words and figures. No figures or words should be overwritten. Overwritten figures or words should be scored out and re-written under full signature of the authorized signatory. Quotations that do not fulfil this condition will not be considered.
2. The firm must enclose the attested copy of their **firm's Registration, OEM authorization letter, Delivery term, Delivery period, TIN of the Firm, Pan Card of the firm, Banker details, Income Tax clearance certificate, Service Tax Returns for the last three years, Details of ISO Certification, details of company's profile and list of valued customers, Warranty period ( with three years )** if any and copies of earlier supply order in the past three years should accompany along with the quotation. All these documents are to be attached only with Technical Bid. Annual turn over of company should be more than Rs. one Crore per Annum.
3. The Technical Bid containing the specifications viz. Make, Brand and Model and other information leaflets of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder, **shall be enclosed with the technical tender along with Earnest Money Deposit.**
4. The Financial Bid shall comprise the price component indicating the unit price including all taxes. The unit price thereof shall not be overwritten.
  - a) The quoted price **shall be exclusive of all the Taxes** and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
  - b) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
  - d) Prices shall be quoted in Indian rupees only.
5. The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.

6. No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice.
7. The Director, SVP National Police Academy **reserves the right to order full or part thereof** of the items enclosed or accept/reject any or all the bids without assigning any reason.
8. The bidding firm should submit an undertaking along with their technical bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty of **0.5% per week or part thereof** for the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
9. The Technical Bid along with EMD in the form of demand draft, should be placed in one sealed envelope super subscribed '**Technical Bid**'. The Financial Bid should be kept in a separate sealed envelope super subscribed '**Financial Bid**'. Both the envelopes should then be placed in one single, sealed envelope super scribed '**BID FOR SUPPLY OF SHUTTLE COCKS TO SVP NATIONAL POLICE ACADEMY HYDERABAD**' and should be addressed to the Administrative Officer (Admn.), SVP National Police Academy, Hyderabad.  
**Name of the company / bidder shall not be mentioned on the external cover containing the financial & Technical bids. But the same should be mentioned on the cover of Technical & Financial Bids separately.**
10. **SAMPLE**  
The Tender Processing Committee of the Academy may require the bidders to provide physical samples to be seen during the opening of technical bid and to test quality of Eqpt. Bidder is self responsible on his own expenditure for showing the sample before board during opening of technical bid.
11. Liability of the work order getting cancelled, if the quality / progress of the work is found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply.
12. The bidder will be blacklisted by the Academy in case of (column-11) above being invoked.
13. The tender schedule will not be entertained if submitted without E.M.D.
14. The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
15. The SVP NPA reserves the right to increase or decrease the quantity of supply / items.

16. The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
17. Not with standing any of the conditions and clauses indicated in the Tender form, the Director has whole and sole right to accept or reject either the lowest or any other valid bid and or **split up the order** for supplying of Gym equipments to more than one bidder or to cancel the Tender without assigning any reasons thereto.
18. **Attending Tender Opening** :- The representative of the tenderer who wishes to attend to the tender opening is allowed to do so subject to presenting authorisation letter from the tenderer.
19. **Performance Security Clause :-**

The successful bidder shall have to deposit a performance security of 5% of the contract value of the supply rounded up to next hundred in the form of account payee demand draft / bank guarantee from a nationalized / scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivrampally, Hyderabad within 15 days of the placement of supply order for due performance as per the provisions contained in GFR – 158. Failure on the part of the firm to deposit the performance security within stipulated time the purchaser reserves the right to cancel the Supply Order. Performance Security submitted by the bidder will remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for "Performance Security."

20. **Opening and Evaluation of Technical Bids:**

- a) The Tender Committee appointed by the Competent authority of Academy will open all Technical Bids in the first instance on the appointed date, time and venue in the presence of all bidders or by their representatives.
- b) During evaluation of the bids, the purchase committee may, at its discretion, ask the Bidder for clarifications of its bid. The clarification of the bidder shall be in writing.
- c) No bidder shall contact the committee member on any matter relating to its bid from the time of the bid opening to the time the purchase order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
- d) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or purchase order decision will result in rejection of the bid.
- e) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be communicated to the qualifying bidders. The purchase committee may at its option to choose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

21 **Opening and evaluation of Financial Bids:**

- a) The Tender Processing Committee will open the financial bids in favour of vendors who successfully qualified technical bid.
- b) Arithmetical errors will be rectified on the following basis:- If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, its bid will be rejected, and its EMD will stand forfeited

22 **Eligibility Conditions**

- a) The bidding firm should have the capability to supply the ordered equipment in time as per the schedule indicated in the salient features i.e. the supply shall be completed by 1<sup>st</sup> week of every month from the date of receipt of purchase order.
- b) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The Vendor should preferably be an entity registered in India.

23 **Taxes and duties**

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Institute.
- b) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the person/s authorized to do so.



( K Shankar )  
Administrative Officer (Admn.)  
SVP National Police Academy

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.



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### Technical Specifications

(a)	Weight of Shuttle	-	4.080 Grams
(b)	Total feather Nos.	-	16 Nos.
(c)	Height of Shuttle	-	84 mm
(d)	Bottom Cork Diameter	-	26.5 mm
(e)	Bottom Cork Height	-	25.4 mm